



## DISABILITY COMMITTEE

### I. INTRODUCTION

The Board of Retirement has established the Disability Committee to assist the Board in overseeing the disability application process. The Committee will be comprised of not less than five Board members.

### II. DUTIES AND RESPONSIBILITIES

#### A. The Committee will:

1. Review applications for disability retirement and make recommendations to the Board to grant or deny said applications;
2. Review, at least every three years, the disability application and review process and recommend any changes to the Board as necessary;
3. Authorize searches for investigators, independent medical examiners, and hearing officers, and recommend the appointment of such parties to the Board;
4. With SCERA management, coordinate continuing education for the Board on disability-related topics as required; and
5. Perform any other duties that may be assigned to it by the Board or that are necessary to discharge its responsibilities with respect to the disability application process.

### III. MONITORING AND REPORTING

#### A. The Committee will:

1. Keep minutes of its meetings and make them available to all trustees;
2. Report regularly to the Board on its activities;
3. Monitor compliance with and the effectiveness of the disability application process, and report to the Board of Retirement on its findings, as appropriate; and
4. Periodically review and, when necessary, amend standardized materials used in the disability application process, as recommended by SCERA management.

IV. REVIEW

This Charter shall be reviewed by the Board at least every three years.

V. HISTORY

This Charter was adopted by the Board on 7/15/2004.

Reviewed on 8/16/2007, 7/15/2010, 7/18/2013 and 7/28/2016.