

NOTICE OF RETIREMENT BOARD ELECTION

Sonoma County Employees' Retirement Association
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An election for the Third Trustee Position elected by active general members shall be held on December 1, 2020.

Notice is hereby given that a regular election for the Third Trustee of the Sonoma County Employees' Retirement Association (SCERA) Board shall be held on December 1, 2020. This position is elected by active general membership.

The term for this position will be from January 1, 2021 to December 31, 2023.

NOMINATION

Nomination papers may be obtained on SCERA's website, scretire.org, or, at the SCERA office, 433 Aviation Boulevard, Suite 100, Santa Rosa, CA beginning October 7, 2020. No fewer than five but no more than ten signatures of qualified (active general membership) voters are required on the petition, which may be filed starting October 7, 2020, but no later than 5:00 p.m. on October 21, 2020 at the SCERA office.

In the event there is only one nominee, no election shall be held and the nominee shall be declared elected.

CANDIDATE'S STATEMENT

Candidates who wish to submit a statement of their qualifications for office may obtain blank forms from SCERA. Statements for publication may be submitted to SCERA starting October 7, 2020, but no later than 5:00 p.m. on October 21, 2020 (the last date to file nomination petitions). Qualifications statements so submitted will be distributed with the official ballots.

BALLOTS

After the close of the nomination period, SCERA shall conduct a random drawing of the nominated candidates to determine the order of the candidates' names on the ballot.

By November 10, 2020 SCERA shall mail to each eligible voter a ballot containing the names of qualified nominees and space for a write-in candidate.

ELECTION DAY

Voted ballots must be **returned to the Registrar of Voters** at 435 Fiscal Drive, Santa Rosa, CA 95403 prior to 5:00 p.m. on December 1, 2020. **Please do not return ballots to SCERA.** Any ballots received thereafter will not be counted in the official canvass of the vote. Your name, signature and department on the back of the ballot return envelope must be completed legibly in order for the vote to be counted as eligible.

ELECTION RESULTS

On December 2, 2020 the Registrar of Voters shall canvass the returns of the election and shall certify the results thereof to the Board of Retirement and to the Board of Supervisors. The candidate receiving the highest number of votes shall be declared elected.

The canvass of the returns, conducted in the Registrar of Voters Office at 435 Fiscal Dr., Santa Rosa, California 95403, shall be open to the public.

ELIGIBILITY REQUIREMENTS

Eligibility will be based on the system records as of October 1 prior to a regular election or as of the first day of a month, which day is at least 75 days prior to an election to fill a vacancy.

1. Must be an active general member of the Sonoma County Employees' Retirement Association.
2. A "Petition for Nomination" form shall be filed with SCERA by the nomination deadline with not less than five but no more than ten signatures of qualified (active general membership) voters.
3. The nomination petition shall include a statement by the nominee indicating their consent to be a candidate.

BOARD MEMBER RESPONSIBILITIES

The Retirement Board's primary duty is its fiduciary responsibility to its members and their beneficiaries. The Board is also responsible for the administration and investment of Retirement System funds. More specifically some of the responsibilities of each Retirement Board trustee are as follows:

1. Disability: In accordance with applicable statutes, to determine whether disability applications are service connected, non-service connected or not eligible to be granted a disability at all.
2. Actuarial Survey: To review actuarial surveys, take necessary action on the funding progress of the system and the setting of actuarial assumptions, and make recommendations to the Board of Supervisors regarding contribution rates to be adopted.
3. Investments: To assist in the development of an investment plan for both short and long range scenarios. To provide for adequate diversification so as to minimize risk of loss and maximize rate of return.
4. Fiduciary Capacity: To perform all the above with care, skill, prudence and diligence such as a prudent person in like capacity, and familiar with these matters, would use. To exhibit a high degree of integrity and honesty as well as a knowledge of all the above responsibilities to maintain the confidence and trust of the system members.

Fulfilling these fiduciary responsibilities requires a significant time commitment for meeting preparation and attendance as well as ongoing training related to the above duties.