

SERVICE PURCHASE ESTIMATE REQUEST FORM



Sonoma County Employees' Retirement Association
433 Aviation Boulevard, Suite 100, Santa Rosa, CA 95403
Tel: (707) 565-8100 / Fax: (707) 565-8102
www.scretire.org

Name

Social Security # or Employee ID #

Contact Number

Type of Service (mark all applicable):

Service Prior to Membership SCERA must have certification of your service prior to SCERA membership from the employer. The employer will send certification to SCERA, and SCERA will then calculate the cost of the purchase. If you were employed by the County of Sonoma for the Service Prior to Membership, you may request the form from the Auditor's Office / Main Payroll Division at 565-4691 or find it on-line at scretire.org/Resource-Center/Forms. If you were employed by the Superior Court for the Service Prior to Membership, contact Superior Court Human Resources.

Leave Without Pay (LWOP) Submit this form and copies of your approved "Request for Leave of Absence" forms to request an estimate. If you do not have copies of your leave forms, please obtain them from your payroll clerk.

You may only purchase absences that were due to your own personal illness, injury, or maternity leave (disability portion, not bonding time). You may not purchase more than 12 consecutive months for each absence.

Redeposit Prior dates in SCERA: _____
Date of withdrawal: _____
Other names used: _____

Public Service Please see the document entitled "Request for Public Service Credit." Contact SCERA for a copy or find it on-line at scretire.org/Resource-Center/Forms.

Other requests, comments, or pertinent information:

All estimates will be mailed to the address on file in the payroll system.