

**SONOMA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION  
RETIREMENT BOARD MEETING AGENDA**

Thursday, February 22, 2018  
8:30 a.m.

SCERA Board Room  
433 Aviation Boulevard, Suite 100  
Santa Rosa, CA 95403

Non-confidential materials distributed with the agenda packet and/or related to an item on this agenda submitted to SCERA after distribution of the agenda packet are available for public inspection at the location noted above during normal business hours.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Retirement Office at (707) 565-8100, at least 72 hours in advance to ensure arrangements for accommodations.

The public may address the Board of Retirement regarding any agenda item during the Board's consideration of the item. The Retirement Board maintains and reserves the right to take action on any item agendaized for discussion.

Chair, Brian Williams

Vice Chair, Michael Gossman

**I. CONSENT CALENDAR**

All agenda items on the Consent calendar will be approved in a single motion unless a Board or staff member or member of the public requests separate action on a specific item.

- A. Service Retirements - Approve Service Retirements
- B. Meeting Minutes - January 25, 2018 Retirement Board Meeting Minutes
- C. Approval of NCPERS Fiduciary Program and Conference attendance

**Recommendation:** Approve Consent Calendar Items A through C.

**II. REGULAR CALENDAR**

- A. Administrative Benefits Committee Recommendations
  - 1. Chief Executive Officer Performance Evaluation Procedure

**Recommendation:** Recommend approval of the Chief Executive Officer Performance Evaluation Procedure.

2. Bylaws Amendments

**Recommendation:** Recommend approval of the Bylaws amendments.

3. Administrative Hearing Rules

**Recommendation:** Recommend adoption of the Administrative Hearing Rules.

4. Benefits Appeals Policy and Process

**Recommendation:** Recommend adoption of the Benefits Appeals Policy and Process.

5. Disability Retirement Process

**Recommendation:** Recommend adoption of the Disability Retirement Process.

6. Election Process Policy

**Recommendation:** Recommend adoption of the Election Process Policy.

B. Amendment to Conflict of Interest Code

**Recommendation:** Adopt Resolution #141 approving amendments to the Conflict of Interest Code changing the title of Retirement Administrator and Retirement Assistant Administrator to Retirement Chief Executive Officer and Assistant Retirement Chief Executive Officer.

C. Investment Performance Summary – Monthly Update

D. Communications

1. Trustee AB1519 Education Compliance Year Ending December 31, 2017.
2. SACRS 2018 Board of Directors Nomination Timeline

E. Trustee/Staff Training & Conferences

Please notify Rebecca Lankford if you plan to attend any future event. Please note, if out of state travel to attend a conference is not approved in the Budget, separate approval from the Board must be obtained prior to attending the conference.

1. CALAPRS General Assembly, March 3 to 6, 2018, Renaissance Indian Wells Resort, Indian Wells, CA. Trustees Gossman, Williams and Williamson are attending.

2. CALAPRS Advanced Principles of Pension Management for Trustees, March 28 to March 30, 2018, University of California Los Angeles, Los Angeles, CA.
3. UBS Annual Investor Meeting, April 7 to 11, 2018, Marina Del Rey, CA. Trustees Pels and Williams are attending.
4. The Pension Bridge Annual, April 10 to 11, 2018, Four Seasons Hotel, San Francisco, CA.
5. UBS AgriVest Farmland Fund 2018 Annual Shareholder Meeting, April 12 to 13, 2018, Hyatt Regency Monterey Hotel & Spa, Monterey, CA. Trustees Tambe and Williams are attending.
6. Templeton 2018 Global Investment Forum, May 7 to 9, 2018, JW Marriott Essex House, New York, NY.
7. NCPERS Accredited Fiduciary Program, May 12 to 13, 2018, Sheraton New York, New York, NY. Trustee Querijero is attending.
8. NCPERS Annual Conference & Exhibition, May 13 to 16, 2018 New York, NY. Trustee Querijero is attending.
9. SACRS Spring Conference, May 15 to 18, 2018, Anaheim Marriott, Anaheim, CA.

F. General Discussion Items

Opportunity to advise the Board of new matters and for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter or to direct staff to place a matter on a subsequent agenda.

III. PUBLIC COMMENT

Opportunity for public comment on non-agenda items with the jurisdiction of the Retirement Board.

IV. NOTICE OF NEXT MEETINGS

All meetings are held at SCERA in the Board Room at 433 Aviation Boulevard, Suite 100, Santa Rosa, CA, unless otherwise noted.

Disability Committee  
March 15, 2018  
8:30 a.m.

Investment Committee  
March 15, 2018  
9:00 a.m.

Retirement Board  
March 22, 2018  
8:30 a.m.

V. ADJOURNMENT