

**SONOMA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
ADMINISTRATIVE-BENEFITS COMMITTEE MEETING MINUTES**

Thursday, April 21, 2022
10:14 a.m.

In accordance with Retirement Board Resolution #156, adopted on September 23, 2021, and reaffirmed on March 24, 2022, the Sonoma County Employees' Retirement Association Administrative-Benefits Committee meeting was held virtually and in compliance with California Government Code section 54953(e) through WebEx Meetings.

Individuals interested in participating in the meeting were invited to join using one of the following methods:

1. WebEx meeting application via computer, tablet or smartphone:

<https://sonomacounty.webex.com/sonomacounty/j.php?MTID=m76130099ecd565924d83528da8a22212>

2. Call-in:

(408) 418-9388

Meeting ID: 2491 040 1336

Password: 04212022

Committee members are Neil Baker (Alternate), Travis Balzarini, Chris Coursey, Tim Tuscany, Brian Williams, and Bob Williamson.

Presiding in

Boardroom: Bob Williamson, Chair

Present

via WebEx: Trustees Neil Baker (Alternate Retiree), Travis Balzarini, Chris Coursey, and Brian Williams; Trustee Amos Eaton (not on Admin-Benefits Committee)

Present in the

SCERA Boardroom: Trustees Tim Tuscany and Bob Williamson; Trustee Erick Roeser (not on Admin-Benefits Committee); Chief Executive Officer Julie Wyne, Assistant CEO/Chief Legal Counsel Cristina Hess, Finance and Retiree Services Manager Cheryl Enold, Retirement Analyst Rebecca Gay, and Administrative Aide Julia Smith

Also present

via WebEx: Joe Ebisa

Public comments were solicited prior to the meeting by emailing Rebecca.Gay@sonoma-county.org. Members of the public that joined the WebEx meeting via the app or dial in were provided opportunity to submit live public comment for each agenda item after the Board and staff provided their comments.

I. OFFICER ELECTION

Recommendation: Elect a Committee Chair and Vice Chair

A motion was made by Trustee Williams, seconded by Trustee Tuscany to elect Bob Williamson as Committee Chair and Travis Balzarini as Vice Chair. The motion carried 5-0 with voting as follows:

Mr. Balzarini	Aye
Mr. Coursey	Aye
Mr. Tuscany	Aye
Mr. Williams	Aye
Mr. Williamson	Aye

II. MINUTES APPROVAL

Approval of the May 18, 2021, Minutes

Recommendation: Approve the May 18, 2021, Minutes.

A motion was made by Trustee Balzarini, seconded by Trustee Williams to approve the May 18, 2021, Minutes. The motion carried 4-0-1 with voting as follows:

Mr. Balzarini	Aye
Mr. Coursey	Abstain
Mr. Tuscany	Aye
Mr. Williams	Aye
Mr. Williamson	Aye

III. BENEFITS/OPERATIONS TOPICS

A. Retirement Board Charter review

Chief Executive Officer Julie Wyne presented proposed amendments to the Retirement Board Charter and Committee members felt the Charter needed further work by staff. Trustees were interested in the Charter from the Los Angeles County Employees Retirement Association and a few other County Employees Retirement Law (CERL) systems, so Ms. Wyne indicated she would prepare additional information and provide proposed amendments in more plain language for consideration at a future Committee meeting.

B. CEO Performance Review process discussion

Ms. Wyne outlined the CEO Performance Review process as contained in the Board procedure and indicated that Trustee Williamson, as Chair of the Administrative Benefits Committee, would compile performance ratings from each Trustee into a single performance evaluation to be shared with the CEO at a future Committee meeting.

C. Strategic Plan Review and Recommendations

Ms. Wyne outlined the minor changes to the Strategic Plan and noted that Assistant CEO/Chief Legal Counsel Cristina Hess reviewed Strategic Plans of the other CERL systems and discovered that many plans were similar to SCERA's plan, while those that weren't were experiencing a major challenge or operational change.

Recommendation: Recommend amendments to the Strategic Plan to the full Board.

A motion was made by Trustee Williams, seconded by Trustee Balzarini to recommend the amendments to the Strategic Plan to the full Board. The motion carried 5-0 with voting as follows:

Mr. Balzarini	Aye
Mr. Coursey	Aye
Mr. Tuscany	Aye
Mr. Williams	Aye
Mr. Williamson	Aye

III. GENERAL DISCUSSION MATTERS

Opportunity was given to advise the Administrative-Benefits Committee of new matters and for Committee members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

There were no general discussion matters.

IV. PUBLIC COMMENT

Opportunity was given for public comment on non-agenda items within the jurisdiction of the Administrative-Benefits Committee.

There were no public comments.

V. NEXT MEETING

TBD

VI. ADJOURNMENT

With no further business to conduct, the meeting adjourned at 10:52 a.m.

VII. APPROVAL

The above minutes from the April 21, 2022, Admin-Benefits Committee meeting were approved at the Administrative Benefits Committee meeting on July 21, 2022.

BOB WILLIAMSON, CHAIR